

# CALL FOR VOLUNTEERS

## (Local Organising Committee)

In 2011 VMA will host the AMA T & F National Championships in Victoria. This decision by the VMA committee requires that a Local Organising Committee (LOC) be immediately set up to plan, and implement the necessary requirements of conducting a successful four day competition at Easter, 2011. This major event only occurs every seven years.

Graeme Rose has been appointed as Convener of the LOC and he now requires a team of volunteers to lend their skills to the organization of this event. The LOC will consist of the various sub-committees (listed below) for which the volunteers are required. The organization of many of the areas listed below need to be significantly advanced by Christmas.

- Venues (Track and Field, cross country, road walks and forums) - URGENT
- Program (timetable), including opening ceremony, the Athletes' and Coaches' Forums
- Sponsorship (major and minor)
- Technical, Equipment, Officials including Medical and massage
- Communications (entry and results processing, confirmation, running Hy Tek)
- Social (refreshments for officials/helpers, official dinner, forums etc)
- Medals, presentations and awards, photography, engraving
- Publications, including entry form, program and results (design and layout)
- Finance (budget, including funds from sponsors, AMA etc)
- Merchandising (clothing, promotional material, handouts etc)

Each sub-committee will have a manager plus 2 or 3 others and members of a sub-committee would have an area(s) of responsibility. The manager of each sub-committee will be a member of the Championships Planning Committee (LOC – Local Organising Committee).

For those who have attended Nationals run by the smaller State clubs (eg TMA and SAMA) you will be aware of how well they organize the four day event. VMA is a much larger organization so now is our chance to show how well we can do.

Please look at the areas that need to be covered and see where you can apply your skills. Join an enthusiastic team and be rewarded with the joy of being part of a very successful event.

Some of the areas that you will see where expertise is required are:

- Design for clothing, medals and documents
- Information technology skills
- Sponsorship
- Technical skills related to equipment and ground set-up

There are many roles for volunteers who just wish to help so please forward your name as soon as possible to Graeme, listing the area in which you can help or ring or E-mail to discuss where you can assist. The work load is significantly reduced if more hands are on deck to share responsibility.

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